

**Policy & Resources Scrutiny Report**  
**Budget Monitoring as at 30th June 2021 - Detail Monitoring**

Division	Working Budget				Forecasted				June 2021 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
<b>Chief Executive</b>										
Chief Executive-Chief Officer	237	0	-260	-24	216	0	-260	-44	-20	Savings on supplies and services
Chief Executive Business Support Unit	649	0	-585	64	537	-0	-585	-47	-111	3 vacant posts not anticipating filling 2 this year, and a staff member on maternity leave.
<b>Chief Executive Total</b>	<b>885</b>	<b>0</b>	<b>-845</b>	<b>40</b>	<b>754</b>	<b>-0</b>	<b>-845</b>	<b>-91</b>	<b>-131</b>	
<b>People Management</b>										
TIC Team	233	-60	-221	-47	247	-59	-221	-34	14	1 x employee regraded with no funding
Agile Working Project	0	0	0	0	64	-64	0	0	0	
SCWDP	672	-417	1	256	672	-417	1	256	-0	
Practice Placements	70	-67	0	3	74	-72	0	2	-1	
Health & Social Care Induction Training Pilot	0	0	0	0	94	-95	0	-1	-1	
Business & Projects Support	262	0	-275	-14	231	0	-275	-45	-31	Savings on supplies and services
Payroll	634	-357	-285	-8	612	-343	-285	-16	-7	
People Services – HR	1,073	-268	-786	19	1,059	-252	-786	21	2	
Employee Well-being	775	-350	-423	2	775	-304	-423	48	46	Shortfall on budgeted external SLA income. Referrals have reduced from pre COVID19 levels.
Organisational Development	522	-39	-498	-15	495	-10	-498	-13	2	
Employee Services – HR/Payroll Support	134	0	-132	2	160	0	-132	29	26	£18k graduate not funded, 2 x employees regraded with no funding £8k
School Staff Absence Scheme	0	0	0	0	98	-98	0	-0	-0	
DBS Checks	124	0	0	124	89	-4	0	85	-39	Review of DBS checks process and budget to be undertaken.
<b>People Management Total</b>	<b>4,499</b>	<b>-1,558</b>	<b>-2,619</b>	<b>322</b>	<b>4,670</b>	<b>-1,718</b>	<b>-2,619</b>	<b>333</b>	<b>11</b>	
<b>ICT &amp; Corporate Policy</b>										
Information Technology	4,987	-899	-3,841	247	4,922	-834	-3,841	247	-0	
Welsh Language	148	-11	-153	-16	130	-11	-153	-34	-19	Vacant post will be filled once pending team review is completed. Delayed due to COVID19 but due to be completed imminently.
Chief Executive-Policy	854	-31	-786	37	799	-27	-786	-15	-52	3 Vacant posts will be filled once pending team review is completed. Delayed due to COVID19 but due to be completed imminently.
Public Services Board	5	0	0	6	5	-0	0	6	-0	
Food Procurement Project	0	0	0	0	7	-7	0	0	0	
Armed Forces Covenant Scheme	0	0	0	0	85	-85	0	0	0	
Armed Forces Veterans Hub	0	0	0	0	19	-19	0	-0	-0	
Armed Forces and Remembrance	5	0	0	5	5	0	0	5	0	
<b>Total ICT &amp; Corporate Policy</b>	<b>5,999</b>	<b>-940</b>	<b>-4,780</b>	<b>279</b>	<b>5,970</b>	<b>-982</b>	<b>-4,780</b>	<b>208</b>	<b>-71</b>	

**Policy & Resources Scrutiny Report**  
**Budget Monitoring as at 30th June 2021 - Detail Monitoring**

Division	Working Budget				Forecasted				June 2021 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
<b>Admin and Law</b>										
Democratic Services	1,886	-273	2,372	3,984	1,811	-318	2,372	3,864	-120	Underspend on Members pay & travelling costs.
Democratic Services - Support	506	0	-494	12	496	-36	-494	-34	-46	Additional income for work undertaken for the Wales pension partnership (£21k), ERW (£5k) and PCC (£8k); Post vacant for part of year, due to be filled.
Corporate Management	0	0	296	296	0	0	296	296	0	
Civic Ceremonial	24	0	21	45	24	0	21	45	-0	
Land Charges	136	-305	20	-150	91	-313	20	-202	-52	Large saving on supplies and services, along with a small anticipated increase in income
Police and Crime Commissioner	0	0	0	0	72	-72	0	0	0	
Legal Services	1,898	-267	-1,511	120	1,875	-261	-1,511	103	-17	Savings on supplies and services
Central Mailing	45	0	1	45	27	0	1	28	-18	Saving on franking machine leasing costs.
<b>Admin and Law Total</b>	<b>4,495</b>	<b>-846</b>	<b>703</b>	<b>4,351</b>	<b>4,396</b>	<b>-1,000</b>	<b>703</b>	<b>4,099</b>	<b>-252</b>	
<b>Marketing &amp; Media</b>										
Marketing and Media	330	-167	-213	-50	437	-167	-213	57	107	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k). Looking at alternative potential partnership arrangements.
Translation	566	-52	-502	13	522	-52	-502	-31	-44	Vacant post and number of staff members working reduced hours.
Customer Services Centres	1,141	-353	-762	26	1,070	-353	-762	-45	-71	A number of vacant posts within the section, due to be filled from September.
Yr Hwb, Rhydaman a Llanelli	191	-94	8	106	101	-50	8	60	-46	Three vacant posts pending divisional realignment offset in part by less income from rental of office space due to decreased demand.
Marketing Tourism Development	370	0	18	388	373	-4	18	388	-0	
Visitor Information	61	-5	18	74	61	-5	18	74	0	
Events	49	-26	2	25	49	-26	2	25	0	
<b>Total Marketing &amp; Media</b>	<b>2,708</b>	<b>-696</b>	<b>-1,430</b>	<b>581</b>	<b>2,613</b>	<b>-656</b>	<b>-1,430</b>	<b>527</b>	<b>-54</b>	
<b>Statutory Services</b>										
Elections-County Council	9	0	129	138	2	0	129	131	-7	
Elections-Police & Crime Commissioner	0	0	0	0	333	-331	0	1	1	
Elections-Welsh Government	0	0	0	0	190	-190	0	0	0	
Registration Of Electors	170	-2	243	410	240	-65	243	418	8	
Registrars	441	-307	192	326	493	-367	192	318	-9	
Coroners	372	0	8	380	409	0	8	418	37	Additional costs associated with jury Inquest case.
Electoral Services - Staff	294	0	-291	3	272	0	-291	-19	-22	Vacant post pending divisional realignment.
<b>Statutory Services Total</b>	<b>1,286</b>	<b>-310</b>	<b>281</b>	<b>1,258</b>	<b>1,938</b>	<b>-953</b>	<b>281</b>	<b>1,266</b>	<b>8</b>	

**Policy & Resources Scrutiny Report**  
**Budget Monitoring as at 30th June 2021 - Detail Monitoring**

Division	Working Budget				Forecasted				June 2021 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
<b>Regeneration &amp; Property</b>										
Regeneration Management	295	0	38	333	292	0	38	330	-3	
Parry Thomas Centre	32	-32	11	11	33	-32	11	11	-0	
Betws wind farm community fund	87	-87	1	1	87	-87	1	1	-0	
Welfare Rights & Citizen's Advice	166	0	2	168	167	0	2	168	0	
Llanelli Coast Joint Venture	150	-150	5	5	150	-150	5	5	-0	
The Beacon	154	-141	50	64	148	-134	50	64	0	
Business Grants	0	0	0	0	34	-34	0	0	0	
BREXIT (WPGA Grant)	0	0	0	0	48	-48	0	0	0	
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	389	0	7,988	8,377	389	0	7,988	8,377	0	
Econ Dev-Llanelli, C Hands, Coastal,Business, Inf & Ent	452	0	89	541	452	0	89	541	0	
Community Development and External Funding	524	0	340	864	523	0	340	863	-0	
Coronavirus	0	0	0	0	10	-10	0	0	0	
Food Hubs & Banks - Covid 19	0	0	0	0	70	-70	0	0	0	
Kickstart DWP Employment Scheme	0	0	0	0	2,100	-2,100	0	0	0	
Cockle Harvesters	0	0	0	0	176	-176	0	0	0	
Wellness	25	0	19	44	25	0	19	45	0	
City Deal	-54	0	24	-31	-54	0	24	-30	0	
Property	1,273	-88	-1,251	-66	1,255	-90	-1,251	-86	-20	Vacant post due to be filled imminently.
Commercial Properties	33	-594	537	-25	62	-473	537	125	150	General loss of income due to properties becoming vacant and no immediate prospect of re-letting.
Provision Markets	596	-660	373	309	553	-450	373	475	166	General downturn in demand for stalls and consequent reduction in achievable rents.
Renewable Energy Fund	0	-52	0	-52	0	-52	0	-52	-0	
Net Zero Carbon Plan	127	0	0	127	126	0	0	126	-0	
Operational Depots	337	0	-324	13	337	0	-324	13	0	
Administrative Buildings	2,926	-777	-3,189	-1,040	2,680	-617	-3,189	-1,126	-86	Additional essential maintenance planned during the year. Offset by savings on utilities, as staff continue to work from home.
Industrial Premises	485	-1,482	899	-98	428	-1,517	899	-190	-92	Occupancy levels are still high despite the pandemic.
County Farms	76	-342	425	158	75	-326	425	174	16	Shortfall on rent due to market conditions.
Livestock Markets	61	-213	3	-149	19	-32	3	-9	139	Whilst Nant y Ci is due to be re-let this includes a rent-free period.
Externally Funded Schemes	3,734	-3,733	73	73	3,149	-3,148	73	73	-0	
<b>Regeneration &amp; Property Total</b>	<b>11,867</b>	<b>-8,350</b>	<b>6,112</b>	<b>9,629</b>	<b>13,333</b>	<b>-9,545</b>	<b>6,112</b>	<b>9,899</b>	<b>271</b>	

**Policy & Resources Scrutiny Report**  
**Budget Monitoring as at 30th June 2021 - Detail Monitoring**

Division	Working Budget				Forecasted				June 2021 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
<b>Financial Services</b>										
Corporate Services Management Team	486	-74	-422	-10	533	-129	-422	-18	-8	
Accountancy	1,748	-467	-1,253	28	1,732	-487	-1,253	-8	-37	£15k part year net vacancies, due to be filled during the year. £20k net additional external SLA income over budget and other smaller variances.
Treasury and Pension Investment Section	302	-233	24	92	264	-250	24	37	-55	£33k part year vacancies, due to be filled during the year. £17k external SLA income from the WPP and other smaller variances.
Grants and Technical	343	-111	-218	14	286	-81	-218	-13	-27	£27k part year net vacancies, due to be filled during the year.
Payroll Control	91	0	-88	3	94	0	-88	6	3	
Payments	557	-77	-457	23	526	-74	-457	-5	-28	£15k part year vacancies, due to be filled during the year. £13k savings on supplies and services
Pensions	1,378	-1,314	-58	6	1,447	-1,383	-58	6	-0	
Audit Fees	322	-93	4	233	280	-93	4	191	-42	A proportion of audit fees are chargeable directly to grants
Bank Charges	68	0	1	69	40	0	1	41	-29	Charges reduced since introduction of new contract
Wales Pension Partnership	84	-84	0	0	81	-81	0	0	0	
Miscellaneous Services	8,182	-84	1,611	9,710	7,790	-20	1,611	9,381	-328	£328k underspend on pre LGR pension costs.
<b>Financial Services Total</b>	<b>13,562</b>	<b>-2,538</b>	<b>-856</b>	<b>10,169</b>	<b>13,072</b>	<b>-2,599</b>	<b>-856</b>	<b>9,617</b>	<b>-551</b>	

**Policy & Resources Scrutiny Report**  
**Budget Monitoring as at 30th June 2021 - Detail Monitoring**

Division	Working Budget				Forecasted				June 2021	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Forecasted Variance for Year £'000	
<b>Revenues &amp; Financial Compliance</b>										
Procurement	611	-35	-551	26	581	-34	-551	-5	-30	£30k part year vacancies, due to be filled during the year.
Audit	487	-19	-463	5	481	-19	-463	-2	-6	
Risk Management	152	-0	-149	2	147	-0	-149	-2	-4	
Business Support Unit	156	0	-81	75	141	0	-81	60	-15	£15k part year vacancy, due to be filled during the year.
Corporate Services Training	60	0	-59	1	51	0	-59	-8	-9	
Local Taxation	949	-763	528	713	953	-776	528	704	-8	
Council Tax Reduction Scheme	16,828	0	78	16,906	17,400	0	78	17,478	572	Increased demand since COVID19. WG contribution received for the shortfall in 2020/21, but no confirmation to date whether that will be replicated in 2021/22
Rent Allowances	41,323	-41,540	1,495	1,278	40,961	-41,472	1,495	985	-294	Predicted underspend based on anticipated payments due, anticipated reimbursement from DWP and recovery of overpayments.
Rates Relief	328	0	5	333	190	0	5	195	-138	Low take-up anticipated in 2021/22
Housing Benefits Admin	1,684	-752	-877	55	1,451	-624	-877	-50	-105	A number posts have been vacant during the year to date. A large number of staff members are currently on lower points of the salary scale but budgeted at the top of scale. (£187k). £46k saving on supplies and services costs anticipated. This is offset by the ongoing annual reduction in admin grant received from DWP.
Revenues	939	-136	-755	48	935	-132	-755	48	-0	
<b>Revenues &amp; Financial Compliance Total</b>	<b>63,517</b>	<b>-43,246</b>	<b>-830</b>	<b>19,442</b>	<b>63,291</b>	<b>-43,059</b>	<b>-830</b>	<b>19,403</b>	<b>-39</b>	
<b>TOTAL FOR POLICY &amp; RESOURCES</b>	<b>108,818</b>	<b>-58,484</b>	<b>-4,264</b>	<b>46,071</b>	<b>110,038</b>	<b>-60,512</b>	<b>-4,264</b>	<b>45,262</b>	<b>-809</b>	